



Essex RoSPA Advanced Motorcyclists

www.rospariders.co.uk



Membership Renewal Form

ASSOCIATE member

please tick appropriate box

FULL member

The date of my last test was / / , my RoADA number and grade is

number	grade
	B,S,G,D

title	first names	family name

Please do not enter your address or other contact details unless they have changed recently. However, please provide email details to ensure we can keep you informed of Group events

address	home telephone	
	work telephone	
	mobile telephone	
postcode	In Case of Emergency Contact	email address

Data Protection Declaration

Tick Box	By ticking the box on the left I declare that I have read, understood and I agree to the following statements (delete as appropriate)
<input type="checkbox"/>	◆ I agree to ERAM holding my personal data on a computer or in any other format for administration purposes
<input type="checkbox"/>	◆ I do not object to another ERAM member being given my contact details on request

 Membership until December 2010

I enclose membership fee of £15

 Cash / Cheque

Signature _____ Date _____

I understand that whilst driving / riding my vehicle, even when under advice from an Advanced or Approved Instructor, I am fully responsible for my driving actions. All driving / riding will be entirely at my own risk with no liability being placed to either Essex RoSPA Advanced Motorcyclists (ERAM) Group of RoADAR or RoSPA. I will also abide by the rules and constitution of the Essex RoSPA Advanced Motorcyclists Group.

Please send this form and your remittance (cheques made out to **Essex RoSPA Advanced Motorcyclists Group**) of **£15** to:
**Membership Secretary, Essex RoSPA Advanced Motorcyclists Group, 85
 Swiftsure Road, Chafford Hundred, Grays, Essex RM16 6YB**

Essex RoSPA Advanced Motorcyclists (ERAM)

The Data Protection Act (the Act)

- 1) ERAM holds its membership records on a computer database and in other formats
- 2) In accordance with the Act, it is necessary to ask you to agree to your details on the membership application form being processed using computers and other means.
- 3) If you do NOT agree, we may not be able to process your application for membership
- 4) If you do agree, it is necessary that you are made aware of the circumstances in which the information is used and when it might be disclosed.

The Details

- 5) The ERAM Membership Secretary will enter your details into a computer system. Your details are primarily used to produce mailing labels for the Group's newsletter, maintain an email distribution list and to facilitate the administration of ERAM.
- 6) The membership database stored on computer is password protected for security purposes.
- 7) Any active committee member who has a legitimate need may request a copy of the membership list.
- 8) RoSPA HQ may request a copy of the membership list.
- 9) All new member names are automatically sent to the Newsletter Editor for publication in the newsletter.
- 10) Member information (Full or Associate) will be shared with the Training Officer if that member requires training, or that member becomes a Tutor within ERAM.
- 11) Individual member information (Full or Associate) is also sent to the allocated Tutor if that member requires training, in order that initial contact can be made.
- 12) When you pass your RoSPA Advanced motorcycle test, please inform the Membership Secretary to update you to Full member for the rest of your ERAM membership period.
- 13) To maintain your ERAM Full membership you must also maintain membership with RoADA.
- 14) In the event of a computer breakdown it may prove necessary to disclose the data to a maintenance company in order to repair the computer or computer programme.

IMPORTANT

- 15) Another ERAM member may request your details in order to make contact with you. In order to save time and cost, we will not seek your consent every time.

If you DO NOT agree to this, please indicate on the appropriate section overleaf

If you are happy with the above, please sign the declaration on the front of the application form